2023-24 MILESTONES, DELIVERABLES & KEY DATES

07/12/2023	ELI Orientation Session
7/27-7/29/2023	National Conference
7/29-7/30/2023	ELI @ AAFP HQ
August 2023	Contact mentor with leadership project idea for feedback
TBA August	Follow up "office hours" with project management faculty & ELI Ambassador
08/25/2023	Post final project idea to Slack, with short description
TBD September	How to build a project plan and timeline session and/or content release
09/30/2023	Draft leadership project plan (charter and timeline) due to Mentor for review and feedback - copy mduncan@aafp.org
10/13/2023	Final leadership project plan & Mentor sign-off due (email to mduncan@aafp.org, copy Mentor)
TBA October	How to build and lead your team session and/or content release
TBA November	How to run a successful meeting session and/or content release How
TBA December	How to engage stakeholders session and/or content release
TBA January	How to decide on an ELI project deliverable session and/or content release
TBA February	Equity in leadership session and/or content release
03/01/2024	Recommended send outline of leadership project to Mentor for review and feedback – copy mduncan@aafp.org
03/15/2024	Final project outline due to mentor for review and feedback - copy mduncan@aafp.org
03/31/2024	Final leadership project with post-leadership project 1-2 page reflection and mentor sign-off due to mduncan@aafp.org – copy Mentor
Early April 2024	Scholar Leadership Project/Program Evaluation
Late May 2024	Leadership Project Award Recipients Email Notification