TERMS OF AGREEMENT

If awarded a 2022 AAFP Foundation Family Medicine Leads (FML) Emerging Leader Institute Scholarship, you must comply with the following terms of agreement as a scholarship recipient:

1. Complete W-9 IRS tax form prior to receiving $1,000 scholarship check at the FML Emerging Leader Institute Welcome Breakfast. Since the scholarship is more than $600 it is taxable income per the IRS, and the AAFP will mail a 1099 tax form by January 31 the following year.

2. Attend the AAFP National Conference, July 28-30, 2022 in Kansas City, MO, and the AAFP Foundation FML Emerging Leader Institute, July 30-31, 2021 at the AAFP Headquarters in Leawood, KS.

3. Attend all program related FML Emerging Leader Institute events and activities.

4. Complete all leadership project work related to assigned leadership track by March 31, 2023. Late projects will not be considered for awards and failure to complete leadership project will result in consequences.

5. Maintain monthly communication with AAFP family physician mentor during program period from initial match until the project submission. Participate in pre and/or post-Institute meetings.

6. If granted a Leadership Project Award, return the following year to National Conference and showcase project work in poster format.

7. If granted a Best Leadership Project Award, return the following year to National Conference and give formal presentation, participate in FML Emerging Leader Institute weekend activities, and attend an AAFP or AAFP Foundation special opportunity related to leadership track.

8. Grant permission to the AAFP Foundation to use of photographs, video, audio or other recordings, in any form and in any media, and to use your name, project, and/or biographical information, and share language from donor acknowledgement in connection with or apart from any such use, without prior review or approval by you.

9. Write a formal note of thanks to FML Emerging Leader Institute donor(s).

10. Participate in surveys following the FML Emerging Leader Institute and program completion.

Please contact Rachael Redler with any questions.
familymedicineleads@aafp.org | 913-906-6341